



MARITIME ACADEMY

SUPERINTENDENT WORKSHOP - MANAGING DAY TO DAY OPERATIONS

Course Objective

The ISM Code requires that all personnel involved in the company's SMS have an adequate understanding of relevant rules, regulations, codes and guidelines. The company should ensure that all personnel have the qualifications, training and experience that may be required in support of the SMS. (see MSC-MEPC.7/Circ.5).

The aim of the workshop is to provide the participants with the knowledge, understanding and proficiency necessary to fulfil the role of a superintendent.

- You will participate in a comprehensive uninterrupted training covering all the important aspects of the function of a superintendent.
- You will have the necessary knowledge, understanding and proficiency to fulfil the role of a superintendent.
- You will have a good start when changing side from ship to shore and you will be a competent member of the team.
- You will know how to apply all the tools for the effective implementation of the company's Management Systems.
- You (and your company) will be able to provide objective evidence that you have received the required training (the Certificate).

Focus Points

- The day-to-day management of a vessel including support, maintenance, repair and dry docking
- Knowledge of how the functions of a shipping company are interrelated and work together
- The role of marine industry stakeholders and how they interface with the function of the superintendent
- Knowledge of the system of maritime regulations and implementation of legal requirements
- Performance of practical risk assessment, incident investigation, barrier analysis
- Leadership, teamwork, communication and interpersonal relationship

Ships are an independent mechanical structure at the mercy of Mother nature and manned by human beings. Without the support of the shore organisation the ship cannot be safely operated for very long. It needs technical and nautical back-up, safety advice, crew support and all the necessary resources.

Generally the bulk of this support will come from the ship's Superintendent, he/she is the direct link ashore with the Captain & Chief Engineer when assistance or advice is needed onboard in routine or emergency situations.

But the Superintendent cannot do it alone and a whole host of support will assist in the requirement to support the vessel. This support will come from a team within the company Marine or Nautical, Safety,



Purchasing, Accounting, Insurance, Chartering, Crewing etc. and from external sources such as the Administrations, Class Societies, Consultants, Chandlers, Agents, Repair companies. Each and every shipping company will have their own systems and methods of how they want to run their operation. The smaller the company the more functions a single superintendent will have to carry out and the more complicated and complex his job becomes.

This five-day practical course starts with a basic introduction to the role of a superintendent within the organisation of a shipping company and the interrelation of the company with other stakeholders in the shipping industry.

Day two focuses on shipping regulations and the regime of surveys and certificates. Relevant flag and port State obligations as well as environmental issues affecting the work of a superintendent are discussed. Management systems used in the shipping industry and the related codes and standards are the topics for day three. Assessment and verification techniques are explained.

Day four deals with crewing matters covering the legal and management requirements for crewing the vessel. The second half concentrates on ships in emergencies, accidents, casualties and their investigation and measures to minimize risks.

The last day deals with the usual tasks of a superintendent in the day-to-day operation of the vessel including maintenance and cost control. Case studies promote an interactive approach in the conduction of the course.

Entry requirements	Sea-going experience as an officer/engineer or shore experience in ship management/operation
Duration	5 days
Who should attend	Shipping Companies: Superintendents, Tech. assistants, Officers and Engineers, Shore Managers; Others: Consultants, Personnel of state owned companies operating ships

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